

## Notice of Death

Send your completed form to:  
**Manulife Financial**  
 Group Retirement Solutions  
 2000 Mansfield, Suite 1410  
 MONTRÉAL QC H3A 3A2

Please print clearly in the blank boxes.

- If member belongs to more than one plan, complete a separate form for each plan.
- Please submit this form with the last contribution for the member.

### To be completed by Plan Sponsor/Employer

In some jurisdictions, the Spouse **MUST** receive the pension/locked-in RRSP death benefits. (See definitions of Spouse on reverse.)

Plan Sponsor/Employer			Group policy number	
Last name of deceased member		First name	Middle initial	Member number
Date of death (dd/mmm/yyyy)	<b>Please indicate the last day for which contributions have been made. Do not submit this form until the final contribution is submitted.</b>			Date (dd/mmm/yyyy)
Name of spouse (last, first and middle initial). Please see page 2 for provincial pension legislation definitions of spouse (for pension/locked-in RRSP only).				<input type="checkbox"/> The deceased member does not have a spouse

### To be completed by beneficiary

(Note: Certified copies provided by the Plan Administrator are acceptable for claims < \$150,000. Original documents will be returned upon settlement if requested).

Name of beneficiary (last, first and middle initial)			Relationship to member
Address			Beneficiary birthdate (dd/mmm/yyyy)
City	Province	Postal code	S.I.N.

#### Proof of Death requirements

- Attach Funeral Director's statement      If claim is for more than \$150,000.00 attach Death Certificate

### Please sign here

I hereby certify that the information on this form is correct to the best of my knowledge.

Signature of beneficiary	Date signed (dd/mmm/yyyy)
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I hereby certify that the above information provided from plan records is correct.

Signature of Plan Administrator	Date signed (dd/mmm/yyyy)
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## DEFINITION OF SPOUSE (Subject to Change)

**ALBERTA** "pension partner" means, in relation to another person,

- (a) a person who, at the relevant time, was married to that other person and had not living separate and apart from that other person for 3 or more consecutive years, or
- (b) if there is no person to whom subclause (a) applies, a person who, immediately preceding the relevant time, had lived with that other person in a conjugal relationship
  - (i) for a continuous period of at least 3 years, or
  - (ii) of some permanence, if there is a child of the relationship by birth or adoption.

**BRITISH COLUMBIA** "spouse" means in relation to another person,

- (a) a person who at the relevant time was married to that other person, and who, if living separate and apart from that other person at the relevant time, did not live separate and apart from that other person for longer than the 2 year period immediately preceding that relevant time, or
- (b) if paragraph (a) does not apply, a person who was living and cohabiting with that other person in a marriage-like relationship, including a marriage-like relationship between persons of the same gender, and who had been living and cohabiting in that relationship for a period of at least 2 years immediately preceding the relevant time.

**MANITOBA** legally married or "common-law partner" of a member of former member means

- (a) a person who, with the member or former member, registered a common-law relationship under section 13.1 of The Vital Statistics Act, or
- (b) a person who, not being married to the member or former member, cohabited with him or her in a conjugal relationship
  - (i) for a period of at least three years, if either of them is married, or
  - (ii) for a period of at least one year, if neither of them is married.

**NEW BRUNSWICK** means either of a man and a woman who

- (a) are married to each other,
- (b) are married to each other by a marriage that is voidable and has not been avoided by declaration of nullity,
- (c) have gone through a form of marriage with each other in good faith that is void and have cohabited within the preceding year, or
- (d) not being married to each other, have cohabited
  - (i) continuously for a period of not less than three years in a conjugal relationship in which one person has been substantially dependent upon the other for support, or
  - (ii) in a relationship of some permanence where there is a child born of whom they are the natural parents and have cohabited within the preceding year.

**NEWFOUNDLAND** "spouse" means, a person who

- (a) is married to the member or former member,
- (b) is married to the member or the former member by a marriage that is voidable and has not been voided by a judgement of nullity, or
- (c) has gone through a form of marriage with the member or former member, in good faith, that is void and is cohabiting or has cohabited with the member or former member within the preceding year.

"cohabiting partner" means

- (a) in relation to a member or former member who has a spouse, means a person who is not the spouse of the member or former member who has cohabited continuously with the member or former member in a conjugal relationship for not less than 3 years, or
- (b) in relation to a member or former member who does not have a spouse, means a person who has cohabited continuously with the member or former member in a conjugal relationship for not less than 1 year, and is cohabiting or has cohabited with the member or former member within the preceding year.

**NOVA SCOTIA** "spouse" means either of a man and a woman who

- (a) are married to each other
- (b) are married to each other by a marriage that is voidable and has not been annulled by a declaration of nullity, or
- (c) have gone through a form of marriage with each other, in good faith, that is void and are cohabiting or, if they have ceased to cohabit, have cohabited within the twelve-month period immediately preceding the date of entitlement;

"common-law partner" of an individual means

- (a) another individual who has cohabited with the individual in a conjugal relationship for a period of at least two years, neither of them being a spouse.

**ONTARIO** Pension Benefits Act, - "Spouse" means either of two persons who,

- (a) are married to each other, or
- (b) are not married to each other and are living together in a conjugal relationship,
  - (i) continuously for a period of not less than three years, or
  - (ii) in a relationship of some permanence, if they are the natural or adoptive parents of a child, both as defined in the Family Law Act.

**NOTE:** The Ontario Human Rights Commission recognizes spouses of the same sex.

**PRINCE EDWARD ISLAND** Pension Benefits Act - Determined in accordance with the Plan Document

**QUEBEC** "Spouse"

- (a) is married to or in a civil union with the member;
- (b) has been living in a conjugal relationship with a member who is neither married nor in a civil union, whether the person is of the opposite or the same sex, for a period of not less than three years, or for a period of not less than one year.
  - at least one child is born, or to be born, of their union;
  - they have adopted, jointly, at least one child while living together in a conjugal relationship; or
  - one of them has adopted at least one child who is the child of the other, while living together in a conjugal relationship.

**SASKATCHEWAN** "spouse" means

- (a) a person who is married to a member or former member; or
- (b) if a member or former member is not married, a person with whom the member or former member is cohabiting as spouses at the relevant time and who has been cohabiting continuously with the member or former member as his/her spouse for at least one year prior to the relevant time (S.S. 2001, c. 50, s. 12(2)).

**OSFI** Pension Benefits Standards Act, 1985 (applies to employees in the Northwest Territories, Yukon, Nunavut, and of federally regulated Employers.

"Spouse"

A spouse means in relation to another person:

- a) If there is no person described in paragraph b), a person who is married to that other person or who is party to a void marriage with that other person, or
- b) A person who is cohabitating with that other person in a conjugal relationship at the date of entitlement, having so cohabited with that other person for at least one year.